

The Pacific Fellowship

The Pacific Fellowship (PF) is a voluntary association which is incorporated in the State of Victoria in Australia. It abides by the laws of that jurisdiction, and this document, as well as the operation of the Pacific Fellowship, is in compliance with relevant laws and regulations of Victoria, Australia. The Fellowship is a small charitable association headquartered in the Greater Melbourne region, that members contribute to with donations and time.

Contributions to the Pacific Fellowship are collected and then invested ethically, and the returns are used to fund one-off fellowship grants to Fellows chosen on the basis of merit as judged by the Pacific Fellowship board. The fellowship funding will be made directly to host institutions.

Fellows are chosen for their demonstrated commitment and involvement in peace-making and peace-building activities, over a sustained period of time, with an understanding of the necessity to foster peace within, as well as through interpersonal and intergroup peace-making activities.

The Pacific Fellowship provides its fellowship grant to support one fellow per calendar year, as outlined in its website at <https://www.pacificfellowship.org>. The terms and conditions are also outlined on the website, which may be updated at any time upon the discretion of the board of the Pacific Fellowship. If there are any changes to the terms and conditions, the board will undertake to inform Fellows of changes taking reasonable steps.

Terms and Conditions of the Pacific Fellowship, hereafter 'Terms and Conditions'

The following are the terms and conditions of the provision of the Pacific Fellowship, henceforth 'the PF' or 'the Fellowship', to chosen fellows, henceforth 'Fellows'. Entering into the agreement means that the Fellow has read and understood the Terms and Conditions fully and accepts to be bound by them.

1. Eligibility criteria

To be eligible for the PF, applicants must:

1. demonstrate outstanding and sustained commitment and involvement in peace-making and peace-building activities;
2. commit to continuing peace-building work in the region with a vision for future work;
3. reside or work within the Asia Pacific region;
4. be able to participate in a retreat, called an inner journey, with a total duration of about one calendar month, or in an outer journey of peace-making;
5. have a profound interest in on-going involvement with a community of peace-builders and peace-makers in the Asia Pacific region, and commit to stay in touch with the PF.

2. Conditions of tenure

1. The continued tenure of the Fellowship is dependent upon the maintenance of work in peace-making and peace-building which is in line with the aims and goals of the PF as outlined in its website at <https://www.pacificfellowship.org>.

2. The continued tenure of the fellowship is therefore dependent on the Fellow upholding the values, principles and standards of the PF, where such are made explicit or implicit.
 3. Where a Fellow is found to be in breach of such standards, values and principles for any reason the PF may cease payment and terminate the Fellowship.
 4. Where reasonable steps have been taken to contact Fellows, but the PF board has been unable to do so, and no written agreement has been given by Fellows of changes to revised terms and conditions then the PF reserves the right to terminate the Fellowship.
 5. It is a condition of tenure and grant of the fellowship that Fellows agree to the terms and conditions as laid out in this document.
3. **Compliance with the regulations and requirements of the host organisation**
1. Fellows are expected to act in compliance with the regulations and requirements of the host organisation.
 2. Where a Fellow is found to be in breach of such regulations and requirements of the host organisation, the PF may cease payment and terminate participation in the Fellowship.
 3. In cases where the behaviour of a Fellow results in serious accident or harm, the Fellow will be responsible individually, and the PF will not be held responsible for any resulting harm or damages.
4. **Fellows must note the following**
1. Fellowship grants will be made directly to the host organization.
 2. The sum of the grant will be put towards covering the costs of participation in an inner or outer journey.
 3. Additional costs incurred by the Fellow, such as those for transport and insurance will be the responsibility of the individual Fellow.
5. **On-going commitments**
1. Through the period preceding, during and after the Fellowship, Fellows will be in touch with members of the PF board. It is hoped that such interaction will continue on an informal basis after the formal fellowship period to strengthen the peace-building community in the Asia Pacific region. It is nevertheless understood that such interaction should remain within the scope of peace-building and not exceed reasonable expectations of behaviour.
 2. In accepting a Fellowship, a Fellow undertakes to reply in a comprehensive and timely manner to a request for an update of contact details required for administrative purposes to maintain an updated database.
 3. Upon completion of the inner or outer journeys, the Fellow is required to prepare a report, either a written report of 2000 words or an edited film of around 5 minutes describing their experiences during the journey undertaken. This will help maintenance of PF's public presence and may be used for promotional purposes.

4. As an organization which is founded on the principle of 'paying forward' the gifts and blessings received, we hope that the Fellow will feel motivated to contribute to the PF in a way agreed upon by the PF and the Fellow, which will enrich peace-building activities.

6. Limitation of Liability

The Pacific Fellowship does not take responsibility for bodily injury, sickness, accident or death of Fellows. Fellows are responsible for their own physical and mental well-being at all times. A selected Fellow must have in place, prior to leaving their home, an adequate policy of insurance covering potential liabilities for the period between leaving for the Fellowship event and returning home.

I, _____ [first name, surname of Fellow], of _____

_____ [address]

hereby declare that I have read, understand, and agree to the above Terms and Conditions of the Pacific Fellowship, agree to act in accordance with these Terms and Conditions in preparation, during and after the duration of the agreed inner or outer journey period.

_____ [signature] _____ [date, dd/mm/yy]